



POLICY STATEMENT

Saskatchewan College of Podiatrists

<u>Policy Number:</u>	2007-005
<u>Policy Title:</u>	Reimbursement for Members of the College
<u>Approved:</u>	_____
	(PRESIDENT)

	(DATE)

DESCRIPTION:

1. The reimbursement for members of council and the registrar for expenses incurred while acting on behalf of the college shall be as follows;
 - a. Honorarium per day \$350.00
 - b. Per diem of \$148.63
 - c. Travel expenses will be based on receipts
 - d. Mileage expenses will be based on the current SAHO out of scope rate
 - e. Accommodation expenses will be based on receipts
 - f. Telephone expenses will be based on receipts
 - g. Parking expenses will be based on receipts
 - h. Meeting expenses such as meeting rooms and group meals will be based on receipts
 - i. Office supplies expenses will be based on receipts
 - j. Miscellaneous items such as gifts and awards will be based on receipts
2. The reimbursement for members of the college who sit on committees and work on council appointed projects will be based upon a submitted budget from the committee or member as approved by the council.